

# **GREEN COUNTY HUMAN SERVICES BOARD MINUTES May 12, 2020**

**Members Present:** Mike Furgal, Jerry Guth, Herb Hanson, Sandy Horn, Anita Huffman, Beth Luchsinger, Russ Torkelson, Emily Zarling and Kate Maresch.

**Members Excused:** None

**Non Members Present:** Daniel Williams, Teresa Withee, Lori Brown, Stephanie King, and Rick Gleason.

**Call to Order:** Williams called the meeting to order at 2:00 pm.

## **Election of Chair, Vice Chair and Secretary---Action**

- Maresch nominated Hanson for the Human Services Board Chairman, seconded by Horn, carried with unanimous vote. Furgal motioned to close nominations and approve Hanson as the Human Services Board Chairman, seconded by Torkelson, carried with a unanimous vote.
- Horn nominated Torkelson for the Human Services Vice Chairman, seconded by Guth, carried with unanimous vote. Furgal motioned to close the nominations and approve Torkelson as the new Vice Chairman, seconded by Huffman, carried with unanimous vote.
- Furgal nominated Horn for the Human Services Board Secretary, seconded by Maresch, carried with unanimous vote. Furgal motioned to close the nominations and approve Horn as the new Human Services Board Secretary, carried with a unanimous vote.

## **Approval of the March 2020 minutes---Action\***

- Furgal motioned to approve the minutes with a change to 2020 for the year, seconded by Maresch, carried with a unanimous vote.

## **Committee Reports:**

### **a. Audit Committee – March and April 2020---Action\***

Luchsinger reported on the March audit. Maresch motioned to approve the audit minutes as presented, seconded by Horn, carried with a unanimous vote.

Zarling reported on the April audit. Zarling motioned to approve the audit minutes as presented, seconded by Maresch, carried with a unanimous vote.

### **b. Aging & Disability Advisory Committee --- Information**

Committee did not meet.

### **c. Regional ADRC Governing Board --- Information**

Committee did not meet.

### **d. SWCAP Board of Directors --- Information**

Furgal reported. Finances, grant for Social Worker, Brodhead Senior Village paid in full, food pantry and food pantry bus, transportation, layoffs and loan for wages were the topics discussed.

## **Family Promise Grant Request---Action\***

- Gleason gave the board members a hand out with information about the Family Promise program. Gleason talked about the people that are served and the programs they provide. Torkelson motioned to approve the grant request, seconded by Luchsinger, carried with a unanimous vote.

### **CAC Update & Approval of Grant Acceptance---Action\***

- King talked about the Child Advocacy Center and what services are provided at the center. She talked about the current required equipment for interviewing clients and said the equipment is not useful any longer. King said she applied for a grant to purchase new equipment on behalf of Green County Human Services and was awarded the grant. Guth motioned to accept the grant, seconded by Maresch, carried with a unanimous vote.

### **Human Services COVID-19 Operations Update---Information\***

- Williams talked about the how the agency has been operating during the COVID-19 pandemic. He talked about programing and how clients are being serviced with staff working remotely, the use of technology and personal protective equipment.

### **Approval of Purchase(s) and Contract(s) over \$5,000 and less than \$5,000 and less than \$75,000---Action\***

- Williams talked about the contracts for Trempealeau County Health Care Center for \$66,795 and PharmChem, Inc. for \$15,433 and the services they will providing for our agency. Maresch motioned to approve the contracts, seconded by Huffman, carried with unanimous vote.

### **OIG Settlement---Discussion and Possible Action**

- Williams discussed the pending settlement with Health & Human Services Office of Inspector General. Furgal motioned to approve the potential settlement agreement, seconded by Maresch, carried with unanimous. Hanson requested that the attorneys involved have further discussions with the Federal Government to reduce the amount to be paid back.

### **2020 Fiscal Update---Information**

- Williams gave the board members the first quarter budget information. He pointed out some highlighted expenses and gave information regarding these highlighted expenses. Williams mentioned that some revenue from billing has not come in yet.

### **Personnel Updates – Action\***

- a. New Employee(s)-Emily Jones is the CYF Human Services Assistant.
- b. Employee Resignation(s)and Exit Review-Cari Wild resigned from her position as the Drug Court Counselor, DonEtte Pate resigned from her position as the CYF Human Services Assistant, Kristi Rood resigned from her position as the Economic Support Specialist, Maria Johnson resigned from her position as the Adult Protective Services Social Worker, Jennie Bowyer plans to resign in the near future as the Comprehensive Community Services Supervisor and Eric Gebhart plans to resign in the near future as the Comprehensive Community Services Facilitator.

### **Director's Report---Information**

- There was no report

### **Next meeting Date & Time**

- a. June 9, 2020 at 2:00 pm

### **Public Comments (limited to 5 minutes each)**

- a. None

### **Adjourn**

- Luchsinger motioned to adjourn, seconded by Horn, carried with a unanimous vote.

Minutes submitted by:

Lori V. Brown

Business Manager